



OLLSCOIL NA GAILLIMHE
UNIVERSITY OF GALWAY



INTERNATIONAL SUMMER SCHOOL

Business and International Management

STUDENT HANDBOOK 2023

The contents of this booklet are for information purposes only and are not the basis of a contract between a student and the University. The contents or regulations may be amended at any time.

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INTRODUCTION

University of Galway

University of Galway is located on the banks of the River Corrib about 10-minute walk from the centre of Galway City. From Queen's College to National University of Ireland, the University's past is intertwined with the history of Galway and Ireland. Founded in 1845 with an initial intake of 63 students, University of Galway is now a thriving institution with over 19,000 full and part-time students, of whom 3,972 are international students representing over 115 countries across the globe and making up over 20% of the student population.

University of Galway is comprised of the College of Arts, Social Sciences, and Celtic Studies; College of Science & Engineering; College of Business, Law and Public Policy and College of Medicine, Nursing and Health Sciences. The University offers a wide range of undergraduate and postgraduate degrees and diplomas of international standard, providing students with opportunities for personal and academic development, as well as giving them the knowledge and skills needed to pursue successful careers. The University's approach to innovative programme development means that courses are developed to reflect the ever-changing needs of society, the labour market and the economy.

The Centre for Adult Learning and Professional Development Office at University of Galway runs a series of part-time, flexible learning programmes for adult learners. Flexible learning options are available in Humanities and Social Sciences, Engineering, Science and Technology Studies. The International Summer School Office operates under the auspices of Centre for Adult Learning and Professional Development.

In tandem with its extensive range of programmes, the University campus has expanded and developed. Over recent years, University of Galway has embarked on a visionary development programme aimed at improving the University's campus facilities and student amenities. This major investment programme includes planning for new buildings, as well as extensions and renovations of existing facilities. The University is well on the way to creating the Campus of the Future, welcoming more students each year, and developing a prestigious and innovative University.

International Summer School

The International Summer School at University of Galway offers programmes in Irish Studies, Irish Language, Business and International Management, Ecology, Geology and Archaeological field schools. It also provides academic credit for the Galway Archaeological Field School, Achill Archaeological Field School, Caherconnell Archaeological Field school and the Irish Field school of Prehistoric History.

ACADEMIC INFORMATION

Teaching Methods

Teaching will be by means of lectures, seminars and internships. All students of the Business & International Management Summer School take part in trips to the Cliffs of Moher, the Burren & the Aran Islands, Students of SS1153 Economic Policy in Ireland will participate on one field trip to Dublin to meet key policy makers and analysts. Students will have access to library and audio visual facilities of the University. Assessment for those requiring credit will be carried out on a continuous basis and through final examinations

Credits

In order to quantify learning and to place a value on it, courses are divided up into credit units. Credits awarded represent a standard number of class contact hours and average workload for a course. This workload includes lectures, practical work, seminars, internships, educational excursions, field trips, private work and examinations. Each course carries 3 Semester Credits (US) or 6 ECTS Credits (i.e. European Credit Transfer System), at an undergraduate level.

Assessments

Assessment for all students requiring credit will be as follows for each 3 Semester Credits/6 ECTS Credits course:

Attendance at lectures, workshops/performances and participation in seminars
One essay of 1,500 words
One final examination

For undergraduate students, essays should be 1,500 words. For graduate students, essays should be 3,000 words and at the appropriate (graduate) level.

Guidelines for submission of essays will be given by Course Directors during introductory classes.

Graduate Credit

In addition to the assessment requirements above, an extended essay will be required for graduate credits. Graduate Students must arrange to meet with their course lecturer for essay topic approval. Students are asked to note that work submitted should be original work in accordance with University plagiarism regulations. It is not permissible for students to submit the same essay for more than one course
<https://www.universityofgalway.ie/plagiarism/>

Blackboard Learning System

All summer school students who have registered with University of Galway have automatic access to the Blackboard Virtual Learning Environment. This includes access to course information, course announcements, course materials and general notifications.

It is your responsibility as an University of Galway student to regularly access Blackboard and your University of Galway email account in order to keep up-to-date with:

- Course announcements
- Course materials
- Assignment requirements
- Assignment submission dates

Details on how to log into Blackboard are available in the [Blackboard Student Guide](#)

PROGRAMME OUTLINE

Academic Director: Dr. Brendan Kennelly

This course consists of two courses, delivered in parallel providing students with a multi-disciplinary approach to studying business and developing the skills to work within an international business setting. The Economic Policy field trip is designed to complement the course taught and is an integral element in the overall course structure.

SS1153 Economic Policy in Ireland

3 US Semester Credits/6 ECTS Credits; Module Director: Dr. Brendan Kennelly

This course is designed to provide students with the analytical and historical foundation for studying contemporary public policy issues in Ireland. It begins with a brief overview of how the Irish economy has evolved in the past 25 years and identifies and outlines a series of key public policy issues in areas such as health, housing, the environment, and social protection. It proceeds to develop an economics framework for analysing these issues which covers the concepts of efficiency, equity, market failure, welfare state, and cost benefit analysis. This framework is then applied to the various public policy issues identified earlier in the course. The course will include a field trip to Dublin to meet key policy-makers and analysts.

SS1155 International & Cross-Cultural Management

3 US Semester Credits/6 ECTS Credits; Module Director: Dr. Johanna Clancy

This module examines how national culture impacts the conduct of business, organisations and people management in a comparative global context, by increasing awareness and understanding of the skills required by managers seeking to work abroad as international executives. Are the pressures of globalisation resulting in the convergence of management practice across cultures or is there evidence to suggest that cultural divergence shapes management practice? This module will be of great interest to students wishing to understand the impact of national culture on managerial practice within and across cultural divides; and managing and working in cross-cultural teams.

FIELD TRIPS

Business and International students have the opportunity to participate in three field trips along with the Irish Studies students.

For the trip to [Inis Mór](#), students will be collected from campus by bus and will take the ferry from Ros a' Mhíl to Inis Mór. Once on the island, the **students will cycle** along the quiet roads of the island, led by experienced coordinators. On the island, the students will be guided by a local expert to [Dún Aonghasa](#), a Bronze Age stone walled fort that is built at the precipice of an 85 meter cliff edge. Students will also have free time to experience the Irish language as spoken by the local inhabitants, and later visit the local goat farm and artisan cheese producer, walk along one of the several beaches, or just take in the peace and tranquillity that is island life. This field trip takes place on a Sunday.

Trip two sees students collected from campus and taken by bus to Portumna for a tour of the [Irish Workhouse](#) followed by a trip to [Clonmacnoise](#) for a guided tour of the Monastic site and audio visual session followed by free time to visit the various historical structures associated with the Monastic Site & ruins adjacent to castle.

Finally, on the third trip students will be collected from campus and brought by bus to visit the [Ailwee Caves and Birds of Prey](#) after which they travel to the [Cliffs of Moher](#) for a self-guided 2 hour period to explore the walkways and enjoy the tremendous views.

The Economic Policy in Ireland module will organise a specific field trip for students enrolled on that module to Dublin to meet key policy-makers and analysts.

Clothing for Field Trips

We organise our field trips well in advance of the summer school, but unfortunately we cannot predict or control the weather. As Irish weather is unpredictable it is best to be prepared for rain or wind, especially on field trips which require you to be outside. Prepare to dress in layers and ensure that you have waterproof clothing and footwear for wet days and sunscreen for hotter days.

In some parts of rural Ireland, you may not be able to use a debit/credit card so ensure you bring cash with you.

We advise you to bring a packed lunch with you on the day trips.

INDUCTION SCHEDULE

Sunday, 18 June Arrive in Galway; check into accommodation.

Monday, 19 June

			Venue
2.00-3.00 p.m.	International & Cross-Cultural Management	TBC	ENG G047 Engineering Building
4.00-5.00 p.m.	Economic Policy in Ireland Introductory Class Meet Tutor/Course Enrolment	Dr. B. Kennelly	ENG-G047 Engineering Building
5.00–7.00 p.m.	Welcome Reception		SULT, Student Centre

ID Cards distribution & Campus Tours will take place throughout the day.

TIMETABLE

DRAFT TIMETABLE - Business & Int'l Summer School 2023				
Mandatory attendance at both modules SS1153 and SS1155. Lectures will take place in the Alice Perry Engineering Building in lecture theatre ENG-G047 or ENG-G018				
Sunday 18 June	Students arrive & check into accommodation all day - introductory classes start tomorrow!			
DAY 1	2:00pm – 3.00pm	4:00pm - 5.00pm	5:00pm – 7.00pm	
INTRODUCTORY LECTURES Monday 19 June	SS1155 Int'l & Cross-Cultural Management TBC ENG G047	SS1153 Economic Policy Dr Brendan Kennelly ENG G047	Welcome Reception Student Union Bar	
WEEK 1	09:00 am - 11:00 am	1:00 pm - 2:00 pm	2:00pm - 4:00 pm	5:00pm - 9:00pm
Tuesday 20 June	SS1153 Economic Policy			
Wednesday 21 June			SS1155 Int'l & Cross-Cultural Management	Film Show "The Quiet man" ENG G047
Thursday 22 June	SS1153 Economic Policy			
Friday 23 June – Sunday 25 June : FREE WEEKEND				
WEEK 2	09:00 am - 11:00 am	1:00 pm - 2:00 pm	2:00pm - 4:00 pm	5:00pm - 9:00pm
Monday 26 June		Introductory Irish ENG G047	SS1155 Int'l & Cross-Cultural Management	Film show "The Dead" ENG G047
Tuesday 27 June	SS1153 Economic Policy			
Wednesday 28 June		Introductory Irish ENG G047	SS1155 Int'l & Cross-Cultural Management	
Thursday 29 June	SS1153 Economic Policy			
Friday 30 June	Visit to Irish Workhouse and Clonmacnoise (Group 1: Friday 30 June)			
Saturday 01 July	FREE			
Sunday 02 July	Trip to Aran Islands (Group 1: Sunday 2 July)			
WEEK 3	09:00 am - 11:00 am	1:00 pm - 2:00 pm	2:00pm - 4:00 pm	5:00pm - 9:00pm
Monday 03 July		Introductory Irish ENG G047	SS1155 Int'l & Cross-Cultural Management	
Tuesday 04 July	SS1153 Economic Policy	Sean Nos Dancing The Cube		Independence Day BBQ SULT
Wednesday 05 July		Introductory Irish ENG G047	SS1155 Int'l & Cross-Cultural Management	Film Show "Michael Collins (1996)"
Thursday 06 July	SS1153 Economic Policy			
Friday 07 July	FREE			
Saturday 08 July	Visit to Ailwee Caves and Cliffs of Moher (Group 1: Saturday 8 July)			
Sunday 09 July	FREE			
WEEK 4	09:00 am - 11:00 am	1:00 pm - 2:00 pm	2:00pm - 4:00 pm	5:00pm - 9:00pm
Monday 10 July		Introductory Irish ENG G047	SS1155 Int'l & Cross-Cultural Management	Film Showing: The Butcher Boy (1992)

Tuesday 11 July	SS1153 Economic Policy Economic Pol in Irel& Day Trip to Dublin Parliament			
Wednesday 12 July		Introductory Irish ENG G047	SS1155 Int'l & Cross- Cultural Management	Film Show: Once (2007)
Thursday 13 July	SS1153 Economic Policy			Postgraduate Information Session ENG G047
Friday 14 July	SS1153 Economic Policy		SS1155 Int'l & Cross- Cultural Management	Farewell Reception Student Union Bar
Saturday 15 July	Students check out of accommodation			

TIMETABLE NOTES:

LECTURES will take place in the [Alice Perry Engineering Building](#) in lecture theatre **ENG - G047/G018** unless the lecturer notifies you otherwise

RECEPTIONS FOR ALL SUMMER SCHOOL STUDENTS

Welcome Reception: 5 – 7 PM on Monday 19 June in SULT

4th July BBQ: 5 – 7 pm on Tuesday 4 July in SULT

Farewell Reception: 5 – 7 pm on Friday 14 July in SULT

OPTIONAL EVENTS AND ACTIVITIES

(students must confirm intention to attend optionals to summerschool@universityofgalway.ie)

Sean-Nós Dancing: 1-2pm on Tuesday 4 July 2023 VENUE: The Cube

Irish Language Lectures: 1-2pm Mon, Wed VENUE: ENG - G047

Film Showings on Mon & Wed 5 Films over 4 weeks 5-9pm VENUE: ENG - G047

Postgraduate Session: Thursday 13th July 5-6pm VENUE: ENG - G047

EXCURSIONS AND FIELDTRIPS

Friday 30 June: Visit to Irish Workhouse and Clonmacnoise (DEPART CORRIB VILLAGE 9.00AM)

Sunday 02 July: Trip to Aran Islands (DEPART CORRIB VILLAGE 8.15AM)

Saturday 08 July: Visit to Ailwee Caves and Cliffs of Moher (DEPART CORRIB VILLAGE 9.00AM)

Tuesday 11 July: SS1153 Economic Policy Day Trip to Dublin Parliament (**Lecturer to confirm**)

SS1153 Economic Policy in Ireland

6 ECTS/ 3 US Semester Credits

PREREQUISITES

Principles of Microeconomics

COURSE OBJECTIVE

This course is designed to provide students with the analytical and historical foundation for studying contemporary public policy issues in Ireland. It begins with a brief overview of how the Irish economy has evolved in the past 25 years and identifies and outlines a series of key public policy issues in areas such as health, housing, the environment, and social protection. It proceeds to develop an economics framework for analysing these issues which covers the concepts of efficiency, equity, market failure, welfare state, and cost benefit analysis. This framework is then applied to the various public policy issues identified earlier in the course. The course will include a field trip to Dublin to meet key policymakers and analysts.

LEARNING OUTCOMES

On completion of the module the student should be able to:

- Outline how the Irish economy has evolved over the past 25 years with particular attention to key public policy objectives.
- Describe the main mechanisms of resource allocation in modern societies
- Define the main social objectives for the allocation of societal resources
- Apply the theoretical framework of market failure and cost-benefit analysis to examine the role of public policy in the Irish economy
- Apply the theoretical framework of government failure to appraise the role of public policy in the Irish economy
- Describe the role, objective and impact of the welfare state
- Present and apply a set of theories of society to explore the nature of welfare state systems in Ireland and comparable countries
- Present an economic analysis of public policy in a number of sectors including health, education, income redistribution, housing, road congestion and climate change

REQUIRED READINGS

O'Hagan/O'Toole/Whelan, editors. *The Economy of Ireland: Policymaking in a Global Context*, 14th Edition, Palgrave, 2021. (Students must ensure that they have access to this book.)

Other required readings will be placed on the Course Blackboard.

COURSE OUTLINE

Week 1: Overview of Irish economy; Historical Background; Social Objectives for Resource Allocation; Market Failure and the Role of Government

Week 2: Theories of the Welfare State; Behavioural Economics and Public Policy

Week 3: Cost Benefit Analysis; Distribution and Poverty; Housing, Energy and the Environment, Health

Week 4: Education; Various

Final Exam

REQUIREMENTS FOR CREDITS

1. Attendance and participation in lectures (10%)
2. Policy brief on a selected issue of interest and current debate in Ireland (40%)
3. Final exam (50%)

COURSE PROFESSOR

Dr. Brendan Kennelly

Brendan Kennelly is a senior lecturer in economics at University of Galway. He has over 25 years of teaching experience at University of Galway and at Lehigh University in Pennsylvania. He has extensive experience in teaching microeconomics, public sector economics and health economics at both undergraduate and postgraduate levels. His main research interest is health economics, particularly mental health, and dementia. He has published papers on these and other topics in journals such as Public Choice, Health Policy, and Social Science and Medicine.

SS1155 International & Cross-Cultural Management

6 ECTS/ 3 US Semester Credits

COURSE OBJECTIVE

International managers operate in a dynamic global environment and contemplating cultural difference and similarity is a central theme in International Management & Business. This course examines how national culture impacts the conduct of business, organisations and people management in a comparative global context, by increasing awareness and understanding of the skills required by managers seeking to work abroad as international executives. Are the pressures of globalisation resulting in the convergence of management practice across cultures or is there evidence to suggest that cultural divergence shapes management practice? This course will be of great interest to students wishing to understand the impact of national culture on managerial practice within and across cultural divides; and managing and working in cross-cultural teams.

LEARNING OUTCOMES

On completion of the module the student should be able to:

- Critically appreciate cross-cultural awareness and cross-cultural management;
- Develop cross-cultural awareness/ competence to work effectively in a different cultural setting and/or manage and collaborate in cross-cultural teams;
- Discuss a range of international management practices and how culture impacts upon them. For example: motivation, cross-cultural communication and decision-making, negotiation and trust;
- Explicate the implications of cultural similarities and difference for managerial behaviour such as managing and leading within and across cultural divides;
- Analyse and critique theory and research on national cultures, and to convert theory and research into practice;
- Apply an understanding of the challenges and opportunities of working in global virtual teams

CORE READINGS

- Browayes, M.J., Price, R. (2011). *Understanding Cross-Cultural Management*, 3rd edition. Harlow: Pearson Education Limited.
- Meade, R., Andrews, T.A. (2009). *International Management*, Fourth Edition, Chichester: John Wiley and Sons.
- Steers, R., Nardon L., Sanchez-Runde, C. J. (2016). *Management Across Cultures: Developing Global Competencies*, 3rd Ed., Cambridge University.

SUPPLEMENTARY READINGS

- Branine, M. (2011). *Managing Across Cultures: Concepts, Policies and Practices* London: Sage.
- Edwards, T., Rees, C. (2011) (eds). *International Human Resource management*, London: Prentice Hall.
- Harzing, A.W., Pennington, A. (eds). (2011) *International Human Resource Management*, 3rd edition, London, Sage.
- Thomas, D.C., Peterson, M.F. (2015). *Cross-Cultural Management: Essential Concepts*, 3rd ed., Sage.

RECOMMENDED ACADEMIC JOURNALS

- Journal of World Business (JWB)
- Management International Review (MIR)
- International Business Review (IBR)
- Thunderbird International Business Review (TIBR)
- European Journal of International Management (EJIM)
- Cross-Cultural Management (CCM)
- International Journal of Cross-Cultural Management (IJCCM)
- Human Relations (HR)

COURSE OUTLINE *(please see the separate document)*

REQUIREMENTS FOR CREDITS

1. Attendance and Participation in Lectures (15%)
2. Decision Memo (30%)
3. Out-of-class Negotiations Pack (25%)
4. Group Project (preferable) or Fieldtrip-Based Essay (30%)

(POTENTIAL) COMPANY VISITS

- Smyths Toys HQ in Galway (Mervue Business Park)
- Boston Scientific
- Details of company visits will be finalised on course commencement;

LECTURER & COURSE COORDINATOR

Dr. Johanna Clancy

Johanna Clancy is a Lecturer in Business Enterprise at the J.E. Cairnes School of Business & Economics, NUI Galway. She was awarded a PhD in the area of international business management, specifically in the area of multinational company subsidiary innovation. She also completed an MSc in Corporate Strategy & Human Resource Management (2003) and a Bachelor of Commerce (2002). Johanna has over 12 years lecturing experience, predominantly in the academic environment, but also in corporate environment.

PROCESSES AND PROCEDURES

Direct all queries to the administrator of the summer school office on summerschool@universityofgalway.ie

Application

Visit our website for information on [how to apply online](#) and submit an application through the [Online Application Portal](#). The closing date for receipt of applications is **30 April**. Applications will be assessed on a rolling basis.

Fees

Tuition and accommodation costs must be paid in full, in Euro and by Electronic Funds Transfer before the **30 May**. University of Galway does not offer funding or financial aid to students to take part or complete any of the International Summer School programmes.

Registration

After you accept your online offer, a registration email will issue to your home email address with further information about registration and instructions on how to activate the student [Campus Account](#) and register for [Multi factor authentication](#). Once registered, all communication will be to your university email address and it is the student's responsibility to check their student email regularly.

Results

Module results will be available to view online through blackboard, the online virtual learning environment. Direct all questions about results to your lecturer in the first instance. If you need an original hard copy transcript of your transcript, please contact the summer school administrator.

Deferrals, Repeats, Appeals and Rechecks

Discuss your results with your lecturer in the first instance.

International Summer School Grading System

The International Summer School Grading Chart below is the recommended model approved by University of Galway to inform conversion of our percentage marks into US letter grade and US GPA.

University of Galway %	US Grade	US GPA
70 – 100	A	4.00
60 – 69	A-	3.667
	B+	3.333
50 – 59	B	2.667
40 – 49	B-	2.333
	C	2.00
	C-	1.667
0 – 39	D+	1.33
	D	1.00
	F	0

TRAVEL AND VISA ADVICE

Visas

You can check if you need a study visa on the website of the Irish [Immigration Service](#). Detailed advice about study visas can be accessed on the website of the [International Affairs Office](#) at University of Galway. As a summer school student, you will spend approximately four weeks in Ireland and therefore do not need to register with the Garda National Immigration Bureau. When checked by immigration officials on arrival in Ireland, your passport will be stamped up to the end of your summer school course. Should you wish to stay for a longer period, you may need to liaise with the Garda National Immigration Bureau after arrival to facilitate an extension to your stay. **Please ensure you bring your passport and original letter of offer with you to show to immigration officials at your point of entry to Ireland.**

Travel

The major airports in Ireland are Shannon (on the west coast, approximately 55 miles from Galway) and Dublin (on the east coast, approximately 135 miles from Galway). Shannon Airport is the closest international airport to Galway City.

1. [Shannon International Airport](#) is approximately a 2-hour drive from Galway City. Shannon Airport is serviced by [Bus Éireann](#).
2. [Dublin International Airport](#) is approximately a 3 hour drive from Galway City. A number of bus services operate connections from Dublin Airport to Galway City centre: [Citylink](#), [GoBus](#) and [Bus Éireann](#). A regular train service provided by [Irish Rail](#) operates from Dublin (Heuston Station) to Galway. The [Airlink](#) bus service provides regular departures from Dublin Airport to the city centre and Heuston Station. Airlink prepaid tickets can be bought at the Bus and Rail information desk at the airport. They can also be bought from the vending machines located at the bus departure points on the arrivals road. You can get a taxi from the airport to the centre of the city, but the bus is less expensive and just as quick.
3. [Ireland West Airport](#) is approximately 1.5 hour drive from Galway City. The airport is serviced by [Bus Éireann](#).
4. [Cork International Airport](#) is approximately 3.5 hours from Galway City and is serviced by [Citylink](#).

Arrival in Galway

Upon your arrival at Galway Coach Park/Bus & Train Station, located adjacent to Eyre Square, several taxi services are available which can take you to check into your accommodation in [Corrib Village](#). [City Direct](#) provide bus services within Galway City and operate from Eyre Square.

Tourist Information

General information may be obtained from Ireland West Tourism Information Office, Forster Street. Tel. 091 537700 which is open 9am-5pm Monday-Saturday and closed Sunday.

Accommodation

Students will be housed in self-catering apartments on campus at [Corrib Village](#) in Galway City. Housing provides students with single rooms in fully furnished, self-catering apartments. Laundry facilities are available on site. Bed linen, crockery, etc are provided in the apartments. Student residences are approximately a 10 minute walk to classes on campus.

Cost of Living Guidelines

As kitchen/cooking facilities are available at [Corrib Village](#) student residence, it is cost effective to buy groceries at local supermarkets and self-cater. Allow approximately €60 - €80 per week to buy groceries.

There is a small grocery store available at Corrib Village. Local supermarkets ([Dunnes Stores](#), Eyre Square Shopping Centre and Headford Rd., [Tesco](#), Headford Rd, [Lidl](#), Headford Rd, [Aldi](#), Headford Rd) are within a 15 minute walk of Corrib Village.

- **Local transportation:** The average bus fare within the city is €2.70. Taxis cost from €10 - €15 (within the general Galway City area).
- **Books and supplies:** Approx. €60 - €80 depending on courses chosen.
- **Laundry/toiletries:** Laundry at [Corrib Village](#) is coin operated and approximate costs are €3 per wash and €2 to dry (full machine loads). Toiletries can be purchased quite reasonably at supermarkets or local pharmacies.
- **Social Activities:** Entrance to cinemas: €9 approx student rate applies with a valid student ID card. Theatre tickets cost slightly more.

Health Care

Students can visit the following doctor's surgeries which are within walking distance of the university. Call ahead to make an appointment and to enquire if they offer student discounts for their services.

[Dr. Fergil Colohans Surgery](#) in the Headford Road Shopping Centre (Tel 091-565664). This service is available at a discounted student rate.

[Doctors Clinic](#) located at 32 Newcastle Road, (Tel 091 520340) is a General Practitioner's Service available to students.

[Doctor 365](#) located at University Halls, 3 Newcastle Rd, Galway, H91 WY01 (0818) 000 365

Emergency medical help

In the case of a serious accident, dial 112 for emergency services and request an ambulance.

An **Accident & Emergency** service is available at University College Hospital Galway. This facility is located on the Newcastle Rd, close to University of Galway.

Students with ongoing medical conditions are advised to contact the International Summer School Office (summerschool@universityofgalway.ie) in advance of arrival to discuss your medical support requirements. We advise that all students have private health insurance in place prior to arrival.

Time Management

One of the greatest challenges facing summer school students is time management. You will need to balance the commitments of attending class, doing course work and participating on field trips, while also making time to enjoy all that Galway City and its festivals have to offer. You may also want to visit other parts of Ireland while here. You will have a very busy schedule while in Galway so it is worth considering scheduling time before the start, or at the end of the summer school to allow time to travel and enjoy a vacation.

Weather/Clothing

Ireland has a temperate climate and does not experience extremes of heat or cold. It does however, have high rainfall levels. The weather is unpredictable and can change dramatically in a short period of time. For more advice on what to pack please see [here](#)

UNIVERSITY FACILITIES AND STUDENT SERVICES

Blackboard

The virtual learning environment used at University of Galway is called [Blackboard](#). All course materials, reading lists, assessment information are uploaded to Blackboard and all interactions including live lectures, discussion boards, class announcements, emails will be communicated through blackboard. This online system uses your student email account as the main contact point for all programme information. You are obliged to regularly check this email account for all programme announcements and important information.

Student Email

Once you are registered as a student and have activated your campus account, you will be able to access your [Student Email](#) account, which is provided by the University in collaboration with Microsoft.

The James Hardiman Library

The James Hardiman Library is located on the main campus. Library staff provide support, help and training to support you with your studies, research, or teaching. For more information click [here](#)

Information Solutions and Services

Information Solutions and Services provide several IT Services for students and a User Support Helpdesk to trouble shoot any student IT issues. Full details of services and contacts can be found on [here](#).

Printing Service

The print service allows users to print, copy and scan documents using the Multi-Function Printers (MFP) located around campus. Print jobs can be sent to a Multi-Function Printer (often referred to as a 'Print Queue', i.e. when you click File, Print and select your printer) via [PC's \(PC Suite\)](#), [Email \(through your University of Galway e-mail account\)](#) or [Wi-Fi \(requires wireless package download\)](#). For more information please see [here](#)

Students' Union Shop

The Students' Union operates the campus shop, which is located in the basement of the Library building, where students can buy newspapers at discounted rates, University of Galway hoodies and t-shirts, phone credit, laptop bags, stationery, refreshments, lab coats, dissection kits, confectionery, minerals, hot beverages and all the grocery essentials you will need.

Restaurant Facilities

With 16 restaurants/café's on campus, ranging from contemporary café's and Fairtrade coffee/tea houses to an extensive food hall and café bar, there is something to suit all tastes at University of Galway! View the full list of facilities please refer to our website [here](#)

Gym/Sports Facilities

Students will have access to the [Kingfisher Sports Centre](#) at a reduced student membership rate. This facility includes a 25 metre swimming pool, state of the art gym, saunas and steam room.

SUMMER SCHOOL CONTACTS

Programme Administrator
International Summer School Office
Nuns Island
National University of Ireland, Galway
E: summerschool@universityofgalway.ie

Dr. Brendan Kennelly
Academic Director
Tel: + 353 91 493094
Email: brendan.kennelly@universityofgalway.ie

Useful Links

[Overview of IT Student Services](#)

[Blackboard Student Guide](#)

[Campus Account](#)

[Student Email](#)

[Print Service](#)

[Library Guide](#)